

UCLA Registrar's Office Production Timetable Schedule of Classes

Schedule of Classes	Winter 2022	Spring 2022	Fall 2022
Annual data roll (F, W, S) of the previous academic year's classes. Departments then have access to update class data and room/time	Annual Roll: 21F, 22W, 22S rolls in early February 2022 and is used for 22F, 23W, 23S data entry		
Independent Studies classes updated	Due end of July from departments, online by Sept		
Deadline to link multiple-listed & concurrent classes in OASIS	Sept 1	Dec 2	Mar 17
Deadline to update in OASIS prior to optimization: <ul style="list-style-type: none"> - Set room assignment code - Update projected enrollment - Confirm priority room assignments - Inform Schedule Office of ADA accommodations - Confirm time patterns 	Sept 3	Dec 3	Mar 18
Department access cut off	Sept 3 at 11:59 PM	Dec 5 at 11:59 PM	Mar 20 at 11:59 PM
Ad Astra Algorithm to start placing classes in classrooms – primary classes first then secondary classes	Sept 8	Dec 7	Mar 22
Department access returns	Oct 1	Jan 3, 2022	April 15
Evening midterm requests due	Oct 11	Jan 10	Apr 29
Deadline to receive approved course forms	Oct 11	Jan 10	Apr 29
Final proofing of class listings by departments in SAWeb	Oct 13 – 15	Jan 12 – 14	May 11 – 13
Deadline to receive Variable Topics CIMS forms	Oct 15	Jan 14	May 13
Deadline for departments to e-mail course notes (placement exams & mandatory midterm dates)	Oct 19	Jan 18	May 16
Deadline to return updated term-related website text	Oct 22	Jan 21	May 18
Department access cutoff	Oct 24	Jan 23	May 22
Resolve class conflicts	Oct 25	Jan 26	May 24
Unplaced classes changed to TBA	Oct 26	Jan 28	May 25
Deadline to receive Course Materials Fees	Oct 29	Jan 25	May 25
Final day to delete class offering or list as not-for-print	Oct 25	Jan 25	May 26
Final exam codes assigned	Oct 27	Jan 27	May 26
Department access returns	Oct 29	Jan 28	May 27
Schedule goes live 8 a.m.	Mon. Nov 1, 2021	Mon. Jan 31, 2022	Tues. May 31, 2022
Enrollment appointment times available MyUCLA	Nov 1	Jan 31	May 31
MyUCLA enrollment begins	Nov 8, 2021	Feb 14, 2022	June 13, 2022