

## UCLA Registrar's Office Production Timetable Schedule of Classes

<b>Schedule of Classes</b>	<b>Winter 2023</b>	<b>Spring 2023</b>	<b>Fall 2023</b>
<b>Annual data roll (F, W, S)</b> 22F, 23W, 23S rolls in early February 2023 and is used for 23F, 24W. Depts can then update class data and room/time.			
Independent Studies classes updated	Due end of July from departments, online by September		
Deadline to link multiple-listed and concurrent classes in OASIS	Aug 30	Nov 28	Mar 24
Deadline for Engineering to complete optimization	Aug 30	Nov 28	Mar 24
Deadline to update in OASIS prior to optimization: <ul style="list-style-type: none"> <li>- Set room assignment code</li> <li>- Confirm projected enrollment, priority room assignments, time patterns</li> <li>- Inform Schedule Office of ADA accommodations</li> </ul>	Sep 5	Nov 28	Mar 24
<b>Department access cut off</b>	<b>Sep 5 at 11:59 PM</b>	<b>Nov 28 at 11:59 PM</b>	<b>Mar 26 at 11:59 PM</b>
<b>Ad Astra optimizer runs to place classes in classrooms</b> (primary classes first then secondary classes)	Sep 7	Dec 1	Mar 28
<b>Department access returns</b>	<b>Sept 26</b>	<b>Jan 3, 2023</b>	<b>Apr 17</b>
Deadline to receive evening midterm requests	Oct 3	Jan 9	May 1
Deadline to receive approved course proposals	Oct 10	Jan 9	May 5
Deadline to receive variable topic section proposals	Oct 14	Jan 13	May 12
Deadline to receive course notes (placement exams & mandatory midterm dates) by email	Oct 17	Jan 16	May 23
Final proofing of class listings by departments in <a href="#">SAWeb</a>	Oct 19 – 21	Jan 18 – 20	May 17 – 19
Deadline to return updated term-related website content	Oct 21	Jan 20	May 18
<b>Department access cut off</b>	<b>Oct 25</b>	<b>Jan 24</b>	<b>May 29</b>
Resolve class conflicts	Oct 26	Jan 25	May 30
Final day to delete class offering or list as not-for-print	Oct 26	Jan 25	May 30
Unplaced classes changed to TBA	Oct 26	Jan 25	May 30
Final exam codes assigned	Oct 26	Jan 25	May 30
Deadline to receive Course Materials Fees	Oct 28	Jan 27	Jun 2
<b>Department access returns</b>	<b>Oct 28</b>	<b>Jan 27</b>	<b>Jun 2</b>
<b>Schedule goes live 8 a.m.</b>	<b>Mon. Oct 31, 2022</b>	<b>Mon. Jan 30, 2023</b>	<b>Mon, June 5, 2023</b>
Enrollment <b>appointment times</b> available MyUCLA	Oct 31	Jan 30	Jun 5
<b>MyUCLA enrollment begins</b>	<b>Nov 7, 2022</b>	<b>Feb 13, 2022</b>	<b>Jun 20, 2023</b>