## UCLA Registrar's Office Production Timetable Schedule of Classes

Schedule of Classes	Winter 2023	Spring 2023	Fall 2023
Annual data roll (F, W, S) 22F, 23W, 23S rolls in early February 2023 and is	s used for 23F, 24W. De	pts can then update clas	s data and room/time.
Independent Studies classes updated	Due end of July from departments, online by September		
Deadline to link multiple-listed and concurrent classes in OASIS	Aug 30	Nov 28	Mar 24
Deadline for Engineering to complete optimization	Aug 30	Nov 28	Mar 24
<ul> <li>Deadline to update in OASIS prior to optimization:</li> <li>Set room assignment code</li> <li>Confirm projected enrollment, priority room assignments, time patterns</li> <li>Inform Schedule Office of ADA accommodations</li> </ul>	Sep 5	Nov 28	Mar 24
Department access cut off	Sep 5 at 11:59 PM	Nov 28 at 11:59 PM	Mar 26 at 11:59 PM
Ad Astra optimizer runs to place classes in classrooms (primary classes first then secondary classes)	Sep 7	Dec 1	Mar 28
Department access returns	Sept 26	Jan 3, 2023	Apr 17
Deadline to receive evening midterm requests	Oct 3	Jan 9	May 1
Deadline to receive approved course proposals	Oct 10	Jan 9	May 8
Deadline to receive variable topic section proposals	Oct 14	Jan 13	May 12
Deadline to receive course notes (placement exams & mandatory midterm dates) by email	Oct 10	Jan 16	May 22
Final proofing of class listings by departments in <u>SAWeb</u>	Oct 19 – 21	Jan 18 – 20	May 17 – 19
Deadline to return updated term-related website content	Oct 21	Jan 20	May 18
Department access cut off	Oct 25	Jan 24	May 29
Resolve class conflicts	Oct 26	Jan 25	May 30
Final day to delete class offering or list as not-for-print	Oct 26	Jan 25	May 30
Unplaced classes changed to TBA	Oct 26	Jan 26	May 31
Final exam codes assigned	Oct 26	Jan 26	May 31
Deadline to receive Course Materials Fees	Oct 28	Jan 27	Jun 2
Department access returns	Oct 28	Jan 27	Jun 2
Schedule goes live 8 a.m.	Mon. Oct 31, 2022	Mon. Jan 30, 2023	Mon, June 5, 2023
Enrollment appointment times available MyUCLA	Oct 31	Jan 30	Jun 5
MyUCLA enrollment begins	Nov 7, 2022	Feb 13, 2022	Jun 20, 2023