



SECOND ANNUAL

CATALOGUE AND CIRCULAR

OF THE

CALIFORNIA

Branch State Normal School

LOS ANGELES,

FOR THE

School Year ending May 29th, 1884.



SACRAMENTO:

STATE OFFICE, JAMES J. AYERS, SUPT. STATE PRINTING.

1884.

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PUPILS.

SENIOR CLASS.

NAMES.	RESIDENCES.
✓ BALL, ELMA.....	Pasadena
✓ BALL, HANNA P.....	Pasadena
✓ BARKLA, LAURA.....	Santa Paula
✓ BARROWS, ADA F.....	Los Angeles
✓ BLAKELEY, EVA.....	Grangeville
✓ BOLEY, ANNA B.....	San Bernardino
✓ BROUSSEAU, KATE.....	Los Angeles
✓ CARVER, ROSE.....	White River
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✓ DEVIN, MINNIE.....	Los Angeles
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✓ DRYDEN, JOSEPHINE.....	Los Angeles
✓ FITZMIER, NELLIE M.....	Los Angeles
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✓ JESSUP, EMMA.....	Los Angeles
✓ LAMB, CORA E.....	National City
✓ LAZARD, JEANNETTE.....	Los Angeles
✓ McCORMICK, IDA M.....	Los Angeles
✓ OLMSTEAD, VESTA A.....	Artesia
✓ PARMELEE, MARIA A.....	Florence
✓ QUESNEL, FANNIE H.....	Saticoy
✓ QUINN, ELIZA J.....	El Monte
✓ REED, ELISE.....	Los Angeles
✓ RILEY, SPURGEON V.....	Los Angeles
✓ RIVES, LOGAN.....	Downey City
✓ RORICK, MABEL.....	Los Angeles
✓ STEWART, MAMIE.....	Cahuenga
✓ STEWART, SADIE.....	Cahuenga

NAMES.	RESIDENCES.
✓ STOCKTON, JOANNA.....	Florence
✓ STOLTENBERG, CLARA.....	Los Angeles
✓ VERHAVE, ADELINE.....	Oakland
✓ VOIGT, A. T. JULIUS.....	Los Angeles
✓ WHITNEY, BERTIE.....	Los Angeles
✓ WILLIAMS, ELVIE.....	Santa Rosa
✓ WRIGHT, FANNIE.....	Centerville

MIDDLE CLASS.

NAMES.	RESIDENCES.
✓ ADAMS, MARY C.....	Los Angeles
✓ ALLISON, OLIVE V.....	Downey City
✓ ATKINSON, CARRIE W.....	Santa Monica
✓ BAILEY, IDA M.....	Wilmington
✓ BAILEY, KATE.....	Wilmington
✓ BAILEY, LOUIS.....	Wilmington
✓ BARROWS, ABBY S.....	Los Angeles
✓ BELL, SARAH E.....	Los Angeles
✓ BIGGS, PERNECIA J.....	Fulton Wells
✓ BREWER, JAMES B.....	Vernon
✓ BUCKHAM, MARY H.....	Compton
✓ CALVERT, RUSSELL.....	San Buenaventura
✓ CAMERON, TENNIE.....	Centerville
✓ CAROTHERS, ELLA.....	Visalia
✓ CONNOR, JOSEPH D.....	Los Angeles
✓ CUSHING, ALICE J.....	Savannah
✓ DAY, OLIVIA.....	Los Angeles
✓ DESMOND, NORA.....	Los Angeles
✓ DOWELL, ANNIE E.....	Fruitland
✓ DOWNING, MARGIE C.....	Wilmington
✓ ELLIS, VICTORIA.....	Savannah
✓ EVANS, EVA.....	National City
✓ EVERETT, LILIAN C.....	Santa Barbara
✓ FISCHER, DORA F.....	Los Angeles
✓ FISK, HENRY A.....	Pasadena
✓ FOSTER, WILLIAM A.....	Los Angeles
✓ FREEMAN, GEORGIA.....	Ranchito
✓ GERRY, ELLSWORTH.....	San Buenaventura
✓ GOOD, RAY.....	Middletown
✓ GROVER, ANNIE M.....	Newport

NAMES.	RESIDENCES.
GROW, JESSIE C.	Los Angeles
✓GUTHRIE, ROSA D.	Santa Ana
✓HAMILTON, EMILY J.	Orange
✓HASSLER, LEONORA	Florence
✓HAYDOCK, RICHARD B.	Duarte
✓HUIE, ELLEN S. L.	Santa Monica
✓HUIE, LUCY B. H.	Santa Monica
✓KING, CORINNE E.	San Bernardino
✓LEWIS, OLIVE	El Monte
✓MAHAR, JOHN C.	Wilmington
✓MARSHALL, BELLA	Santa Ana
✓McCOLLUM, ALICE	El Monte
✓McCOY, MARY	Wilmington
✓MORRISON, ANNA D.	Compton
✓PARMELEE, CHARLES A.	Florence
✓PLANK, MAY	San Buenaventura
✓RHODES, F. LOUISA	Orange
✓RUSK, FANNIE M.	Compton
✓SANDERS, JOSEPH H.	Cayucos
✓SCOTT, LULU B.	Santa Paula
✓SHIELDS, MARY C.	Los Angeles
✓SMITH, ALICE E.	Pomona
✓SMITH, MAMIE L.	Los Angeles
✓SMITH, MARY E.	Pomona
✓STRESHLY, ATAWA	Pittville
✓SWAN, HELEN E.	Auburn
✓TAYLOR, CHARLES E.	Duarte
✓TAYLOR, W. FRED.	Duarte
✓WELLER, LULU M.	Los Angeles
✓WILLIAMS, LOUISE A.	Santa Rosa
✓WILLIAMSON, LOUISA L.	Azusa
✓WISE, J. CORINNE	Kernville
✓WOODS, MARY E.	San Diego
✓WRIGHT, WILLIAM H.	Compton

JUNIOR CLASS.

NAMES.	RESIDENCES.
✓ATWATER, WILLIAM E.	State of Illinois
✓AVERILL, EDWARD.	Los Angeles
✓BAIRD, LILIAN M.	National City

NAMES.	RESIDENCES.
✓BAKER, MARY M.	Pasadena
✓BEALL, VENESIA H.	Duarte
BELL, BESSIE	Los Angeles
✓BERGMAN, CAROLINE	Oak Grove
✓BIGGS, KITTIE E.	Fulton Wells
✓BROWNE, VELMA W.	Pasadena
✓CALEFF, EMMA V.	Riverside
✓CAMPBELL, LULU W.	Los Angeles
✓CARPENTER, GENEVIEVE	Los Angeles
✓COLLINS, CHARLES A.	Bakersfield
✓COMBS, BELLE	Los Angeles
✓CROWLEY, FRANKIE A.	Grass Valley
✓DRYDEN, ADA	Los Angeles
✓DULL, KATIE S.	Santa Ana
✓FIELDS, FANNIE B.	Paso Robles
✓FORREST, JOHN T.	State of Iowa
✓GRANT, LUCY M.	Los Angeles
✓HAIZLIP, MARY E.	Compton
✓HARROW, FANNIE V.	Sacramento
✓HARWOOD, M. BLANCHE	Orange
✓HENDERSON, LIZZIE C.	Los Angeles
✓HENRY, ELIZA A.	Arroyo Grande
✓HENRY, KATE	Los Angeles
✓HUFF, LULU R.	Compton
✓HUTCHINSON, BLANCHE F.	Los Angeles
✓JOHNSON, NELLIE M.	San Francisco
✓JORRES, AMANDA J.	San Diego
✓KEATLEY, FANNIE P.	Upper Lake
✓KERCHEVAL, VENIA A.	Los Angeles
✓KERR, GEORGIA A.	Los Angeles
✓KINCAID, EUNICE V.	Frasier
✓KING, MARY L.	Santa Maria
✓LOPEZ, CELESTE	San Fernando
✓LUCAS, CARRIE A.	Los Angeles
✓MACKAY, IDA A.	Los Angeles
✓MACKAY, MAGGIE A.	Los Angeles
✓MANNON, LULU M.	Los Angeles
✓McCLURE, W. VIRGINIA	Los Angeles
✓McFADDEN, BELLE	Los Angeles
✓McILMOIL, LUCY I.	Los Angeles
✓McILMOIL, WILLIAM H.	Los Angeles

NAMES.	RESIDENCES.
✓ MILLS, MARY E.	Los Angeles
✓ MILNER, LOUISA F.	Los Angeles
✓ MONTAGUE, MABEL	Los Angeles
✓ MORRISON, JOSEPHINE	Los Angeles
✓ MOSHER, JENNIE S.	Pasadena
✓ MYERS, JULIA M.	Los Angeles
✓ NEEDHAM, NANNIE	Hawaiian Islands
✓ PALMER, NETTIE H.	Los Angeles
✓ PARLIN, MAGGIE	Los Angeles
✓ PENMAN, MARY	Los Angeles
✓ PERRY, MAMIE H.	Cahuenga
✓ PHILIPSON, MARGARET F.	Los Angeles
✓ PHILLIPS, L. ADELE	Wilmington
✓ PHILLIPS, MARY E.	Wilmington
✓ PINKHAM, M. LILIAN	Los Angeles
✓ PORTER, ALLIE J.	Artesia
✓ PUGH, ELLA	San Bernardino
✓ REES, HUBERT	Los Angeles
✓ REESE, LIZZIE E.	Los Angeles
✓ REYNOLDS, EMILY B.	Oakland
✓ ROGERS, MINNIE F.	Los Angeles
✓ ROWAN, CARRIE B.	Santa Ana
✓ SHEPPERD, HELEN M.	Los Angeles
✓ SHRODE, VIOLA	Duarte
✓ SULLIVAN, NELLIE	Cahuenga
✓ TAYLOR, HATTIE	Los Angeles
✓ TOMBES, AURA C.	Anaheim
✓ VICKREY, DORA C.	Los Angeles
✓ WALKER, JAMES L.	Los Angeles
✓ WAY, AVA K.	Los Angeles
✓ WHITCOMB, JENNIE A.	Arizona Territory
✓ WINBIGLER, FANNIE S.	Santa Ana
✓ WOLFE, OONA	Los Angeles
✓ WOOD, ADELAIDE S.	Compton
✓ WOODBURY, GEORGE R.	San Francisco
✓ WRIGHT, JOHN E.	Riverside
✓ YARNALL, EVA L.	Orange

SUMMARY.

Senior Classes.....	42
Middle Classes.....	64
Junior Classes.....	81
Total in Normal Classes.....	187
Total number in Training School.....	210
Total.....	397



CLASS OF 1884.

GRADUATING EXERCISES MAY 29TH.

ORATIONS AND ESSAYS.

BALL, ELMA.....	We Receive But What We Give
BALL, HANNA P.....	The Work of Modern Women
BARKLA, LAURA.....	Pictures of Memory
BARROWS, ADA F.....	Personal Independence
BROUSSEAU, KATE.....	Recreations of a Teacher
CHANDLER, WILLARD R.....	Men Who Succeed
CLARK, EDWIN.....	Theory Before Progress
DEVIN, MINNIE.....	The Adoption of New Customs
DIXON, NELLIE M.....	Conversation as a Fine Art
FITZMIER, NELLIE.....	The Soul's Sunshine
GETCHELL, CORA M.....	Limit of Power
GILCHRIST, SOPHIA J.....	Simple Living
LAMB, CORA E.....	Companionship
OLMSTEAD, VESTA.....	Native Californians
PARMELEE, MARIA.....	Literary Life in the Eighteenth Century
QUESNEL, FANNIE H.....	Fresh Fields and Pastures New
QUINN, ELIZA J.....	Effect of Labor to a Definite End
REED, ELISE.....	A Bundle of Contradictions
RILEY, SPURGEON.....	Levee Building
STOLTENBERG, CLARA.....	Coöperation
VERHAVE, ADELINE.....	The Picture Game
WRIGHT, FANNIE.....	Unrecorded Worth

CIRCULAR FOR 1884-1885.

The Trustees of the California State Normal Schools herewith present the Catalogue of the Branch Normal School at Los Angeles, for the school year ending May 29, 1884, with the course of study, rules and regulations, etc., for the coming year.

This closes the second year of the school. It has been in all respects a prosperous and successful year. The increase in the number of students shows a healthy growth; as many having been admitted as could well be organized and given that mental discipline so requisite to the highest success.

The building, except the Museum, which still lacks its cases, is finished, and is found to be both handsome and convenient. The Library is quite well furnished with books of reference, and with some volumes of history, science, and general literature. Its shelves are now furnishing room for the museum collections, until the room specially designed for that purpose is ready.

The school is furnished with a full corps of teachers, and has classes upon every part of the course of study. We feel confident that its first class just graduated, will fulfill all just expectations, and do much to build up the reputation for thorough work, of the school from which they have been sent out.

For a fuller statement of school work we call attention to the body of the Catalogue and to the report of the Principal of the school.



CALENDAR FOR 1884-1885.

FIRST TERM.

Opens Tuesday, August 5th, and closes Thursday, December 18th, 1884.
Holiday vacation from December 19th to January 12th, inclusive.

SECOND TERM.

Opens Tuesday, January 13th, 1885, and closes Thursday, May 28th, 1885.

PROGRAMME FOR CLOSING WEEK.

Written Examinations, Monday and Tuesday.
Oral Examinations, Wednesday.
Graduating Exercises, Thursday, May 28th.

CONDITIONS OF ADMISSION.

For admission to the Junior Class, the following qualifications are requisite:

1. *Age.*—Sixteen years.
2. *Certificates.*—A valid certificate, State or County, of any grade.
3. A diploma of graduation from some Public Grammar or High School in the State.

4. Applicants may also be admitted on examination. They must, if required, present certificates of good moral character, and pass an examination in Spelling, Reading, Geography, Arithmetic, and Grammar. One may reasonably expect to enter the lowest Junior Class who has completed the equivalent of the Grammar School grade of study in our public schools. All new pupils are examined for classification, and if admitted to advanced classes, must have passed creditably in all the studies of the preceding classes.

None are admitted to the Senior Class under seventeen years of age.

By a resolution of the Board, adopted May 15, 1883, pupils will, hereafter, be admitted only at the beginning of the terms of the schools. The Faculty have, however, power to suspend this rule in cases which, for good and sufficient reasons, they may consider exceptional. Teachers may be received at any time on the closing of their own schools.

None are, under any circumstances, admitted to the Senior Class after the first examinations each term, as none are graduated who have not been one year in attendance at the school.

Applicants for admission are required to make and sign the following declaration: "I hereby declare that my purpose in entering the school is to fit myself for teaching, and that I intend to teach in the Public Schools of California;" and to make a deposit of FIVE DOLLARS, which will be refunded when they leave, if clear of the books of the Librarian, and if there are no charges for injury to reference books, building, or furniture.

The granting of elementary diplomas at the completion of the middle year work has been discontinued. Teachers' certificates are granted upon the full diplomas in most of the counties of the State.

Graduates, before receiving these diplomas, are required to sign the following obligation:

"I hereby agree to report to the Principal of the school from which I graduate, at least twice a year for three years after my graduation, and once a year thereafter, so long as I continue in the profession of teaching; and when I shall leave the profession I will report the fact to him, with the cause therefor. A failure to make such reports may be considered a sufficient cause for the revocation of my diploma."

Pupils may enter any course for which they are qualified, but a great advantage will be derived from taking the full elementary course, to secure that thoroughness of drill necessary to the skillful teacher.

By resolution of the Board, adopted April 25, 1884, provision was made for honorary promotion and graduation. The action of the Board was as follows: "Pupils entering any class under conditions, either on examination or by promotion, who show in all their studies excellent scholarship, shall be entitled to and receive honorary promotion. This promotion shall be for acknowledged and obvious good scholarship, and need not be expressed in figures denoting a grading."

GENERAL INFORMATION.

TRAINING SCHOOL.

A well organized Training School is connected with the Branch Normal School, and in this the pupil teachers will find ample opportunity to apply practically the instruction received in methods of teaching; and members of the Senior Class will be required to demonstrate to the Faculty of the Normal School their ability to teach *well*, before being recommended for graduation.

EXPENSES, ETC.

Tuition is free. Board in private families can be had at twenty dollars per month. All needful stationery for school uses is furnished by the school. The student furnishes his own text-books, and is at a slight expense for materials used in chemical experiments.

Before securing boarding places, pupils should consult with the Principal or Preceptress, and they will be permitted to board only in families approved by the Faculty. This applies also to changing boarding places during the term. Experience has shown that it is never best to allow young gentlemen and ladies to board in the same family.

EXAMINATION FOR ADMISSION.

Examinations for admission begin on Tuesday, August 5, 1884, and on Tuesday, January 13, 1885.

Candidates for admission to any of the classes must be in attendance the first day. Only in very exceptional cases will any examination be held after the opening of the term.

No candidates for the Senior Class will be examined after the first examination.

MUSEUM.

The Geological and Mineralogical Departments of the Museum are progressing quite rapidly. Other departments will be started as the material can be obtained. It is desirable that Southern California shall be fully represented, and I take this opportunity of asking that mining and other practical men send us boxes of specimens by express. The express companies have kindly offered to deliver these free of charge, and we shall take pleasure in acknowledging their receipt from the donors.

APPARATUS.

The school is now supplied with most of the apparatus needed for illustrating the branches of study pursued.

APPLICATION FOR TEACHERS.

There are usually connected with the school, or in correspondence with the Faculty, persons well qualified to teach, and willing to accept suitable situations when offered.

All letters in reference to teachers, etc., will be promptly answered, and if applications are definite enough, teachers can generally be supplied. Applications should state:

1. Male or female teacher required;
2. Grade of certificate required;
3. Beginning and length of term;
4. Wages and price of board;
5. Route of travel, and approximate expense from Los Angeles.

The work under this head is all done as a matter of courtesy, and although no charge is made to either Trustees or teachers, no pains are spared in the effort to send the right teacher to the right place.

ADVICE TO THOSE WHO WISH TO ENTER THE SCHOOL.

1. Carefully examine the course of study, and decide how much of it you have thoroughly accomplished, recognizing always the difference between the knowledge required by a teacher, and by one who is merely expecting to become a general scholar.

2. Do not be too anxious to enter advanced classes. There will be no time in any class, especially the Senior Class, to *make up* back studies. Many who are admitted to the advanced classes fail to do the work well, from lack of elementary training, and regret not having begun to work here, in lower grades.

3. Obtain a letter from your County Superintendent, if possible, nominating you to the position. This will be all the recommendation you require.

4. Bring with you, as useful for study or reference, all the text-books you have.

5. Come expecting to work faithfully and honestly; to make study your first and only aim while here; prepared to make many sacrifices for your own good and the good of the school.

If you cannot come with this spirit, or if you lack the determination to

carry you through in this spirit, you will make a mistake in entering a Normal School.

DISCIPLINE.

In a Normal School there should be no need of referring to the matter of discipline. Only those should come, or be admitted, who have well formed, correct habits. This is, in no sense, a reform school, and young gentlemen or young ladies who are not disposed to submit willingly and cheerfully to all the wholesome restraints found necessary for the good working and good reputation of the school, will be unhesitatingly dismissed.

We are, in a measure, responsible to the State for the character and acquirements of each pupil graduated from the school. This being the case, we are compelled to exercise the most rigid scrutiny in reference to both these; and offenses, that in a mere academic institution might be passed over lightly, here are viewed rather as indicating the unfitness of the offender for taking charge of and training the children of the State. In this way it sometimes happens that pupils are advised to withdraw from the school, or even dismissed, when no very serious charges are brought against them; they have merely convinced us that they are not suitable persons to enter the profession of teaching.

No publicity is given to such cases, except when it becomes necessary to protect the school from false accusations. Nor is our action ever taken with a view of punishing the offenders. They are simply permitted to go to schools where they or their parents can pay for the work of discipline. The State can afford to educate for teachers only those above the need of such work.

GENERAL REMARKS.

It is to be hoped that County Superintendents, and other friends of the Branch Normal School, may be ready to advise those who are earnestly striving to make themselves good teachers, to enter some of the departments of the school. It may also, in all kindness, be suggested that none be recommended who are not physically, mentally, and morally fitted for the profession. The fact that a candidate has failed at an examination is, alone, hardly evidence that he should come to a Normal School. While it is our aim, by faithful effort, to fit our pupils for the work of teaching, even here we cannot work miracles, and there are those of whom no amount of instruction, and no thoroughness of training, can make good teachers.

COURSE OF INSTRUCTION.

	JUNIOR YEAR.		MIDDLE YEAR.		SENIOR YEAR.	
	Orthography. English Grammar.	Orthography. English Grammar.	Orthography. English Grammar. Word Analysis.	Composition.	Rhetoric.	English Literature.
1—LANGUAGE	Orthography. English Grammar.	Orthography. English Grammar.	Orthography. English Grammar. Word Analysis.	Composition.	Rhetoric.	English Literature.
2—MATHEMATICS	Arithmetic.	Arithmetic.	Book-keeping.	Algebra.	Algebra.	Geometry.
3—SCIENCE	Geography.	Zoology. Phys. Geography.	Physics.	Physiology. Botany. Chemical Lectures.	Chemistry. Household Science.	Lectures on Astron- omy and Geology.
4—MISCELLANEOUS	Reading. Vocal Music.	Drawing. Penmanship. Vocal Music.	Perspective Draw- ing. U. S. History and Constitution. Vocal Music.	School Law. Vocal Music. Reading.	General Review of Elementary Stud- ies. Vocal Music.	Criticism. Vocal Music.
5—PROFESSIONAL					Methods of Teach- ing. Practice and Obser- vation in Train- ing Department.	Methods of Teach- ing. Practice and Obser- vation in Train- ing Department.

For a more detailed exhibit of the course of study, see the Appendix.



Appendix:

CONTAINING

- I.—Laws relating to the State Normal Schools.
- II.—Rules and Regulations of the Board of Trustees.
- III.—Report of Principal.
- IV.—Analysis of Course of Study.
- V.—Rules and Regulations.



LAWS RELATING TO STATE NORMAL SCHOOLS.

354. The Governor, Superintendent of Public Instruction, and five Trustees appointed by the Governor, and holding their offices for the term of ten years, constitute the Board of Trustees for the State Normal School.

1487. The State Normal School, located at San José, has for its object the education of teachers for the public schools.

1488. It is under the management and control of a Board of Trustees, constituted as provided in Title I, of Part III, of this Code.

1489. The powers and duties of the Board of Trustees are as follows:

First—To prescribe rules for their own government and for the government of the school.

Second—To prescribe rules for the reports of officers and teachers of the school, and for visiting other schools and institutes.

Third—To prescribe the course of study, and the time and standard of graduation.

Fourth—To prescribe the text-books, apparatus, and furniture, and provide the same, together with all stationery, for the use of the pupils.

Fifth—To establish and maintain training or model schools, and require the pupils of the Normal School to teach and instruct classes therein.

Sixth—To elect a Principal and other necessary teachers, fix their salaries, and prescribe their duties.

Seventh—To issue diplomas of graduation upon the recommendation of the Faculty of the school.

Eighth—To control and expend all moneys appropriated for the support and maintenance of the school, and all moneys received for tuition or from donations. In no event shall any moneys appropriated for the support of the school, or received from tuition or donations, be paid or used for compensation or traveling expenses of the Trustees of the school.

Ninth—To keep a record of the proceedings.

Tenth—To keep, open to public inspection, an account of receipts and expenditures.

Eleventh—To annually report to the Governor a statement of all their transactions, and of all matters pertaining to the school.

Twelfth—To transmit with such report a copy of the principal teacher's annual report.

Thirteenth—To revoke any diploma by them granted, on receiving satisfactory evidence that the holder thereof is addicted to drunkenness, is

guilty of gross immorality, or is reputedly dishonest in his dealings; *provided*, that such person shall have at least thirty days previous notice of such contemplated action, and shall, if he asks it, be heard in his own defense.

1490. The Board must hold two regular meetings in each year.

1491. It may hold special meetings at the call of the Secretary.

1492. The time and place of regular meetings must be fixed by the by-laws. The Secretary must fix and give written notice of the time and place of special meetings.

1494. Every person admitted as a pupil to the Normal School course must be :

First—Of good moral character.

Second—Of sixteen years of age.

Third—Of that class of persons, who, if of proper age, would be admitted to the public schools of this State without restriction.

1495. Teachers holding State certificates of the first or second grades may be admitted from the State at large.

1496. Persons resident of another State may be admitted upon letters of recommendation from the Governor or Superintendent of Schools thereof.

1497. Every person making application for admission as a pupil to the Normal School must, at the time of making such application, file with the Principal of the school a declaration that he enters the school to fit himself for teaching, and that it is his intention to engage in teaching in the public schools of this State, or in the State or Territory where the applicant resides.

1501. The Principal of the school must make a detailed annual report to the Board of Trustees, with a catalogue of the pupils, and such other particulars as the Board may require or he may think useful.

1502. He must also attend County Institutes, and lecture before them on subjects relating to public schools and the profession of teaching.

1503. Upon the recommendation of the Faculty of the school, the Board of Trustees may issue to those who worthily complete the full course of study and training prescribed, a diploma of graduation. To the persons receiving this diploma, the State Board of Examination shall grant a first grade State certificate. In like manner they shall issue to those who worthily complete the past-graduate course a professional diploma. To the persons receiving this diploma, the State Board of Examination shall grant an educational diploma; and they may, at their discretion, issue an elementary diploma to those who worthily complete such part of the course of study and training as may be prescribed. To the persons receiving this

diploma, the State Board of Education shall grant a second grade State certificate.

1504. The Board of Trustees shall have power to appoint a Secretary, who shall receive no compensation. A full record of all the proceedings of the Board of Trustees shall be kept at the school, and shall be open to public inspection.

1505. The Superintendent of Public Instruction must visit the school from time to time, inquire into its condition and management, enforce the rules and regulations made by the Board, require such reports as he deems proper from the teachers of the school, and exercise a general supervision over the same.

1506. The sum of twenty-four thousand dollars must be appropriated biennially, out of any moneys in the General Fund not otherwise appropriated, one half of which appropriation must be set apart at the commencement of each fiscal year to support the State Normal School. Whenever, at the close of any fiscal year, a balance remains to the credit of the State Normal School Fund, such balance must be carried forward and added to the appropriation for the succeeding year.

1507. All orders upon the Controller of State by the Board of Trustees must be signed by the President of the Board, and countersigned by the Secretary. Upon presentation of the order aforesaid, signed and countersigned as aforesaid, the Controller of State must draw his warrant upon the State Treasurer in favor of the Board of Trustees, for any moneys, or any part thereof, appropriated and set apart for the support of the Normal School, and the Treasurer must pay such warrant on presentation.

An Act to Establish a Branch State Normal School.

SECTION 1. There shall be established in the County of Los Angeles, a school, to be called the Branch State Normal School of California, for the training and educating of teachers in the art of instructing and governing in the public schools of this State.

SEC. 2. The Trustees of the "State Normal School" are hereby appointed and created Trustees of the said Branch Normal School, with full power and authority to select a site for the permanent location of said Branch Normal School in the County of Los Angeles. Said Trustees shall, within thirty days after the passage of this Act, examine the different sites offered by the people of the County of Los Angeles for the location of the Branch Normal School buildings, and select therefrom a suitable location for said Branch Normal School buildings; and the site selected by them shall be

and remain the permanent site for the Branch State Normal School; *provided*, that no buildings shall be erected in the County of Los Angeles until a deed in fee simple of the land selected by the Board of Trustees of the State Normal School shall be made to the State.

SEC. 3. Said Branch State Normal School shall be governed and regulated by the same laws now governing and regulating the State Normal School.

SEC. 4. The sum of fifty thousand dollars is hereby appropriated out of any moneys in the General Fund of the State not otherwise appropriated, for the building of said Branch State Normal School.

SEC. 5. The Controller of State shall draw warrants from time to time, as the work shall progress, in favor of said Board of Trustees of the State Normal School, upon their requisition for the same; *provided*, that the cost to this State for the erection of said Branch Normal School buildings shall not exceed the amount herein appropriated.

SEC. 6. The said buildings shall be erected and the moneys hereby appropriated therefor expended under the direction of the Board of Trustees of the State Normal School, and all labor performed upon said buildings shall be done by the day's work.



RULES AND REGULATIONS

OF THE

Board of California State Normal School Trustees.

ELECTION OF EXECUTIVE COMMITTEE.

The Board of Normal Trustees shall, at the annual meeting each year, elect, by ballot, three members, to act as the Executive Committee of the Board.

REGULAR MEETINGS.

The Board shall hold its regular annual meeting during the last week of the last term of the school year, and the semi-annual meeting during the last week of the first term.

SPECIAL MEETINGS.

The Secretary shall call a special meeting at the written request of three members; but no meetings shall be called on shorter notice than five days; and no business shall be transacted at such meetings except that which is specified in the call.

QUORUM.

Four members shall constitute a quorum for the transaction of business.

ORDER OF BUSINESS.

The President shall take the chair at the hour appointed for the meeting of the Board; shall call the members to order, and, if a quorum is present, shall cause the minutes of the last meeting to be read. If a quorum be not present within thirty minutes past the regular hour for meeting, the Board shall stand adjourned. The order of business shall be as follows:

1. Reading of the minutes.
2. Communications and petitions.
3. Reports of Executive Committee.
4. Reports of Principal.
5. Reports of Special Committees.
6. Unfinished business.
7. New business.

YEAS AND NAYS.

The President shall, at the request of one member, take the sense of the Board by yeas and nays.

APPOINTMENT OF COMMITTEES.

All special committees shall be appointed by the President, unless otherwise ordered by the Board.

FOUR VOTES REQUIRED.

No measure or proposition shall be valid unless passed by four votes, except motions to adjourn, to postpone to a definite time, to reconsider, to commit, to lay on the table, the previous question, to amend, or to substitute.

EXCUSE FROM VOTING.

Every member shall give his vote, when a question is put, unless the Board, for special reasons, excuse him, which question shall be decided without debate. A motion to excuse can only be made before the Board divides, or before the call of the yeas and nays is commenced.

WRITTEN RESOLUTIONS.

All resolutions shall be submitted in writing, with the name of the mover; and any motion shall be submitted in writing if the President direct, or any member request it.

RECORD OF COMMITTEE OF THE WHOLE.

Propositions made in Committee of the Whole, unless carried, shall not be entered on the journal.

YEAS AND NAYS.

All motions, resolutions, orders, and votes of the Board, requiring the disbursements of money, shall be taken by yeas and nays, and the vote registered.

All elections shall be by ballot when called for by one member.

CUSHING'S MANUAL.

The Board shall be governed in its deliberations by the rules of Cushing's Manual, except as provided in these rules and regulations.

AMENDMENT OR REPEAL OF RULES.

The rules or regulations may be amended or repealed at any regular meeting of the Board, by an affirmative vote of four members, notice of the proposed amendment having been given in writing at a previous regular meeting.

PRINCIPAL'S REPORT.

To the Board of Trustees of the California State Normal Schools:

GENTLEMEN: I beg leave to submit the following report of the Branch Normal School at Los Angeles for the school year ending May 29, 1884:

At the beginning of the school year in August last, a class of forty was admitted, there being sixty-one applicants. The rule made by you requiring admissions to be at the beginning of the term only, was not strictly enforced, not having been fully advertised. A class of thirty-two was admitted at the opening of the second term, January 15, 1884. The restriction of admissions to the commencement of the term seems to increase the regularity of attendance, lifts a burden of extra work from the teachers, and improves the scholarship of the lower classes. For the first year or two in the life of a Normal School its aim and objects are not well understood, and not a few apply and are admitted who have no special fitness for the teacher's work. The severity of the work and the earnestness required soon leave these by the wayside, but their places are filled by those better adapted to the requirements. While our numbers have been increasing, the quality of the material has been growing better from the first.

As was to be expected, a much larger number of students come from this county than from any other in the State; but the school has already passed out of the local stage, seventeen counties of the State being represented, as well as several Territories, and States beside our own.

The building is on one of the healthiest sites in the city, and its sanitary arrangements, since its completion last year, and connection with the city drainage, leave nothing to be desired. A portion of the time water can be had only in the basement story and on the first floor above, subjecting us to some inconvenience, and the building to danger of destruction in case of fire, but in nowise affecting the conditions of health for the students.

The portion of the public schools assigned to us by the City Board for use as a Training School has served the purpose well. The teachers, Misses Knapp, Desmond, and Murdoch, are to be commended for zeal and efficiency, both in teaching and in superintending the practice work of the Senior Class.

The little money that could be spared for the purpose has been used in

grading the necessary approaches to the building and in the care of the orange and other trees upon the grounds. It is to be hoped that at no distant day the Legislature will appropriate a sum sufficient to finish the grading, to build a bank wall at the cutting on Charity Street, and to put a substantial fence around the premises.

We present for graduation a class of twenty-two, the first fruits of our work here. As is usual with a new school, this class is of material much better than the average, and though wanting some of the advantages in school appliances and surroundings which later classes enjoy, we feel confident you will find them unusually well fitted for their chosen vocation. Some have already engaged their schools for the coming year, and the indications are that the class will be fully provided for in this section of the State.

With many thanks to you, gentlemen, for your cordial support, as well as to my co-workers, who have exerted themselves for unifying and building up the school, I remain,

Very respectfully, yours,

IRA MORE,
Principal.



ANALYSIS OF COURSE OF INSTRUCTION.

JUNIOR YEAR.

FIRST TERM.

LANGUAGE.

Spelling—Rules for spelling; nature and power of letters.
Analysis of sentences; rules of syntax; parsing; correction of false syntax.

MATHEMATICS.

Denominate numbers and mensuration.
Analysis and proportion.
Percentage and its simple applications.

SCIENCE.

Geography—The earth as a planet; definition of terms; dimensions and motions; general view of continents; contour, and profile; special study of climate, soil, animal, vegetable, and human life, as determined by natural causes, mapping.

MISCELLANEOUS.

Reading.

SECOND TERM.

LANGUAGE.

Spelling.
Review of grammatical definitions and principles; special study of verbs; rules of construction.

MATHEMATICS.

Arithmetic continued through all applications of percentage.

SCIENCE.

Physical Geography—A review of the various phenomena of the earth, studied with reference to natural laws.

Outline of zoölogy, including classification of animal kingdom, with distinctive characteristics and essential structure of each division. Special study of fruit pests of California. Illustrative drawing.

MISCELLANEOUS.

Penmanship and outline drawing.

VOCAL MUSIC.

Theory.—Tones, notes, and rests, their length and measurement, the pitch of tones, the staff and accidentals; signatures, keys, with the formation of the major scale.

Practice.—Sight reading of elementary music in the keys of C, G, D, and F.

PROFESSIONAL.

For the first year, methods of teaching are imparted by teaching, systematically and naturally, the above subjects.

MIDDLE YEAR.

FIRST TERM.

LANGUAGE.

Spelling.
Grammar completed.
Word Analysis.

MATHEMATICS.

Book-keeping.

SCIENCE.

Physics, fully illustrated by apparatus, with special reference to the preparation of pupils for giving oral instruction.

MISCELLANEOUS.

History of the United States, with historical map drawing.
Constitution of the United States.
Perspective drawing.

SECOND TERM.

LANGUAGE.

Composition as an art, and as a science.

MATHEMATICS.

Algebra to radicals.
Particular attention given to rapid and skillful work.

SCIENCE.

Physiology, from skeleton and Auzou's model of man, with laws of hygiene.

Chemistry by lectures, covering outline of chemical laws, with illustrative experiments.

Elementary botany, including dissection and sketching of all parts of plants, with microscopic study, excursions, and analysis of the local flora in the field and in the class room.

MISCELLANEOUS.

School law.
Reading.

PROFESSIONAL.

During the term, pupils will read and be examined upon Swett's "Methods of Teaching."

VOCAL MUSIC.

Theory.—Reviews and transpositions of scales.

Practice.—Sight reading of easy hymn tunes in all the keys.

SENIOR YEAR.

FIRST TERM.

LANGUAGE.

Rhetoric, with much exercise in writing.

MATHEMATICS.

Algebra, through applied mathematics. Particular attention given to *algebraic* deductions and processes.

SCIENCE.

Chemistry—Review of chemical laws, and the study of a few elements, with experiments to illustrate these laws.

Household science, or the application of chemistry to the home life.

MISCELLANEOUS.

General review of elementary studies, particularly with reference to teaching them.

SECOND TERM.

LANGUAGE.

English literature from best authors.

MATHEMATICS.

Plane geometry, with its applications.

SCIENCE.

Lectures on astronomy and geology, giving outline of subjects.
Illustrative drawing.

MISCELLANEOUS.

Criticisms from Kame.

PROFESSIONAL.

Laws of mental growth and development, and, founded upon these, methods of teaching all the subjects in the public schools.

Instruction in school management and supervision.

One recitation hour each day, throughout the year, is devoted to observation and practice in the Training Department.

VOCAL MUSIC.

Theory.—Formation of chromatic and minor scales. Dynamical marks and abbreviations. Musical terms and definitions.

Practice.—Sight reading of easy anthems and glees.

RULES AND REGULATIONS.

The following paper, which is placed in the hands of every pupil on his admission to the school, will sufficiently explain the relation of the pupils to the school. The two blanks at the close are signed, respectively, by the pupil and his parents or guardian:

TO THE PUPIL.

You have applied for admission to the California State Normal School, have passed the required examination, or been duly promoted, and upon making the required deposit of five dollars, will be regularly admitted as a pupil.

You will then assume a new relation, which gives you great privileges, and which, like all such relations, brings with it new and important responsibilities. While the school affords you, gratuitously, certain advantages, it requires, at your hands, certain duties.

At any time when you cannot willingly and cheerfully comply with these requirements, it will be better for you and the school that you sign your papers and leave, thus saving the unpleasantness that an *enforced* discipline always engenders.

You are entering upon a course of study and training designed to fit you to become a teacher, and one of the most important qualifications is self-control. It is therefore expected that the proper observance of the regulations of the school will come from a desire on your part to do your duty by yourself and the school, and not from a feeling that there is a force outside yourself that may be used to secure this observance. No one will act the part of spy upon your behavior here, but your good sense, honor, and honesty will be trusted until good reasons are found for believing that this cannot be done, and then, however painful it may be, you will be unhesitatingly excused from the school.

REGULATIONS.

ATTENDANCE, CLASS-WORK, AND EXAMINATIONS.

You are expected to be punctual and regular in your attendance upon all the exercises of the school, and of the particular class to which you are

assigned. Two unexcused absences or tardinesses forfeit your place in the class and school, and you can be reinstated only by permission of the Principal.

You are expected to prepare your lessons thoroughly, and to perform all duties required of you promptly and cheerfully.

Examinations are held quarterly, from the result of which, together with your daily recitations, you will be graded. If you show ability and inclination to do more work, you will be promoted to a more advanced class; if you fall below the required grade, you will be dropped to a lower class.

All pupils are dropped from the school who do not secure promotion from a class after passing over the studies the second time. Such pupils will rarely make respectable teachers, even if the State can afford to educate them.

REFERENCE, LIBRARY, AND RENTED BOOKS.

The reference books are not to be removed from the rooms where they belong, and they and all other books are to be used carefully. They should not be marked, nor should leaves be turned down. Any injury to the books, beyond ordinary wear, will be assessed, and the amount deducted from the deposit of the pupil who is responsible for the injury.

Library books must be returned within two weeks of the time when drawn, and no pupil shall draw the same book twice in succession, if any other pupil has applied for it.

Rented books should be returned the day before leaving school, or early during the last week of the term.

STATIONERY.

Stationery will be furnished to you for all school work required, but not for your private use, nor to waste. Whenever you leave the school, turn over to the Librarian all stationery properly belonging to the institution.

PERSONAL MATTERS.

Enroll yourself with your name as it should appear upon the books and in the Catalogue of the school, and retain that name in all your classes and upon all your papers.

Keep your people at home well informed as to the street and number of your Los Angeles residence, and have all telegrams and express packages directed so as to reach you there.

Should your parents or guardians change their residence while you are here, have the change at once noted upon the records of the school, that we may be able to communicate with them at once, in case of accident, sickness, or other emergency.

Have your letters directed in care of the Normal School, and they will be safely and regularly delivered to you twice a day.

It will be impossible for you to do the work required of you here, unless you preserve good bodily health. To do this you will need to devote at least one hour a day to vigorous exercise. As far as possible take this regularly by daylight and in the open air.

If you are ill, or if other circumstances arise when you feel the need of counsel, advice, or sympathy, apply freely to any member of the Faculty, and you will ever find them as ready and willing to be your friends as they have been to be your teachers.

BOARDING, STUDY HOURS, ETC.

The Board of Trustees of the school have adopted the following regulations, which the Faculty of the school are required to be fully observed :

All pupils attending any department of the school, who do not board and room with their parents or legal guardians, and who are not under the immediate charge of parents or such guardians, shall be considered as boarders, and shall be subject to the following rules :

BOARDERS AND BOARDING.

1. Pupils are expected to consult the Principal or Preceptress before selecting boarding places.
2. Pupils must board at places indorsed by the Principal or Preceptress.
3. Ladies and gentlemen shall not be allowed to board in the same house. This rule shall apply equally when the house is occupied by two or more families.
4. Permission must in every case be obtained from the teacher in charge when pupils desire to board in families where boarders are taken who are not connected with the school. It is not expected that permissions will be asked which conflict with the preceding regulation.
5. Brothers and sisters shall be allowed to board in the same house, provided no other boarders are received into the house.
6. Pupils must consult the teacher in charge before changing boarding places.
7. Boarders shall not be absent from their boarding places in the evening without permission from the teacher in charge. If compelled by unforeseen causes to be absent at the time named, without obtaining such permission, they must, before leaving, inform the people with whom they board or room, where they are going and when they shall return. Such absence must be reported to the teacher in charge at the earliest opportunity. Permission to attend suitable places at suitable times will always be granted to pupils who are doing well in their studies, but school and its requirements must be first.

8. Teachers should be notified beforehand when it is necessary for pupils to be absent from school.

9. Pupils may receive calls on Friday evening, from six to nine o'clock, or before study hours of other days of the week.

10. It shall be the duty of the Principal and the teachers in charge to satisfy themselves that all parties who either keep boarders, or rent rooms to self-boarders, exercise such supervision over such pupils as will secure a compliance with the spirit and intention of the rules of the school. Pupils shall not be allowed to continue to board where such supervision is not maintained, or where the requirements of the school are in any way disregarded.

11. All boarders are required to present semi-monthly reports of conduct, signed by the parties with whom they board or room.

STUDY HOURS.

Study hours are defined to be, during the period from August to November, from 7 to 9:30 P. M., and from November to the close of the year, from 6 to 9 P. M. of all week days except Friday.

Most pupils, in order to retain their places in their classes, will require more than the time above stated. Such additional time should be taken in the morning or the afternoon, but so as to leave time for recreation and exercise in the daytime and in the open air.

Pupils living with their parents or guardians will find it advantageous to observe these rules, but the school requires only that they do the work of their several classes, and so conduct themselves as not to bring the school into disrepute.

I have carefully read the foregoing rules and regulations of the State Normal School, and hereby enroll myself as a student in the institution, with a full understanding of them, and promise to the best of my ability to conform thereto in all respects, so long as I shall be connected with the institution.

Signed,.....

of.....County.

....., 188...

For myself, as.....of the pupil whose name is signed above, I also accept on my part the conditions specified, and upon my part agree to withdraw.....from the school upon receiving notice from the Principal that the Faculty request it to be done.

Signed,.....