



# Schedule of Classes

University of California, Los Angeles

- 1 current students
- 2 prospective students
- 3 faculty/ staff
- 4 alumni

[Schedule](#)
[Catalog](#)
[Calendars](#)
[Fees](#)
[Forms](#)
[Archives](#)
[URSA](#)
[MyUCLA](#)
[Home](#)

## Winter 2004 Calendar

Students are responsible for observing the following dates and deadlines as published by the Registrar's Office. Anything submitted or requested as an exception to a published deadline is subject to a PENALTY fee of \$10. URSA enrollment deadlines end at midnight on the published date. The calendars below as well as academic calendars to the year 2008 are available online at <http://www.registrar.ucla.edu/calendar/>.

	Winter 2004	Spring 2004	Summer 2004
Filing period for undergraduate applications (file with UC Undergraduate Application Processing Service, P.O. Box 23460, Oakland CA 94623-0460)			
Last day to file application for graduate admission or readmission with application fee, with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall, UCLA, Los Angeles, CA 90024-1428	Consult Department	Consult Department	
Last day to file graduate change of major petitions with Graduate Division, 1255 Murphy Hall	Consult Department	Consult Department	
First day to obtain Student Parking Request forms at Parking Services or apply online	September 29	January 5	May 3, 2004
Last day to submit Student Parking Request for campus parking permit	October 31	January 30	
<b>Schedule of Classes available online</b>	<b>November 3</b>	<b>February 9</b>	
First day for continuing students to check URSA at <a href="http://www.ursa.ucla.edu/">http://www.ursa.ucla.edu/</a> for assigned enrollment appointments	November 5	February 11, 2004	
Reentering students eligible to enroll begin to receive URSA notification letter at their mailing address	November 10	February 13	
<b>URSA enrollment appointments begin</b>	<b>November 17</b>	<b>February 23</b>	
Last day to file Undergraduate Application for Readmission form at 1113 Murphy Hall (late applicants will pay a \$50 late payment fee)	November 25	February 25	
Check URSA for registration fee assessment	November 25	February 25	
First day for issuing UCLA BruinCard to new and reentering students	December 1	March 1	

Last day for continuing students to file 2004-05 undergraduate scholarship applications		March 2	
<b>REGISTRATION FEE PAYMENT DEADLINE</b>	<b>December 19</b>	<b>March 19</b>	
LATE registration fee payment In person with \$50 late fee	December 22-January 23	March 22-April 16	
\$50 late fee waived for students using loan/grant checks to pay registration fees	December 22-January 9	March 22-April 2	
<b>QUARTER BEGINS</b>	<b>January 5, 2004</b>	<b>March 31</b>	
Financial Aid nonelectronic FFELP checks available	January 7	April 1	
<b>INSTRUCTION BEGINS</b>	<b>January 8</b>	<b>April 5</b>	
Classes are dropped if fee payment is not completed by 5 p.m.	January 9	April 2	
Orientation meetings on format for master's theses and doctoral dissertations (see the Theses and Dissertations Adviser, 21560 Young Library)	January 22-24	April 15-17	
<b>LAST DAY (End of Second Week)</b>	<b>January 23</b>	<b>April 16</b>	
1. To drop impacted courses			
2. To change Study List (add, drop courses) without fee through URSA			
3. To enroll in courses for credit without \$50 late Study List fee through URSA			
4. To check wait lists for courses through URSA			
5. To file advancement to candidacy petition for master's degree with major department			
6. To file graduate leaves of absence with Graduate Division, 1255 Murphy Hall			
7. To file undergraduate request for educational fee reduction with College or school			
8. To declare bachelor's degree candidacy for current term (with fee depending on units completed--see Degree Policies in the "Academic Policies" section for details)			
9. For full refund on textbooks with UCLA Store receipt (exception made with proof of drop or withdrawal up to eighth week)			

<b>LAST DAY (End of Third Week)</b>	<b>January 30</b>	<b>April 23</b>	
1. For all undergraduate and graduate students to ADD courses with \$3 per course fee through URSA			
2. For undergraduate and graduate students to file Late Study List with \$50 fee			
3. Undergraduates approved for reduced educational fee are audited (must be enrolled in 10 units or less to be eligible for reduction) as of this date			
<b>LAST DAY (End of Fourth Week)</b>	<b>February 6</b>	<b>April 30</b>	
1. For all undergraduates to DROP nonimpacted courses without a transcript notation (\$3 per transaction fee through URSA)			
2. Undergraduate course materials fees are assessed based on enrollment at end of fourth week (see the Miscellaneous Fees section in "Registration")			
Last day to submit final drafts of dissertations to doctoral committee for degrees to be conferred in current term	February 16	May 3	
Last day for undergraduates to change grading basis (optional P/NP) with \$3 per transaction fee through URSA	February 20	May 14	
Last day to submit final drafts of theses to master's committees for degrees to be conferred in current term	March 1	May 17	
Last day to file completed copies of theses for master's degrees and dissertations for doctoral degrees to be conferred in current term with the University Theses and Dissertations Adviser, 330 Powell Library	March 15	June 7	
<b>INSTRUCTION ENDS</b>	<b>March 17</b>	<b>June 11</b>	
Last Day to Withdraw	March 17	June 11	
<b>LAST DAY (End of Tenth Week)</b>	<b>March 17</b>	<b>June 11</b>	
1. For Letters and Science undergraduates to drop nonimpacted courses by petition with instructor approval, \$13 per course fee, and transcript notation			
2. For graduate students to change grading basis (optional S/U) with \$3 per course fee through URSA			
3. For graduate students to DROP courses with \$3 per course fee through URSA			
Review Day	March 18		

Final Exam Day	March 19		
Common Final Examinations	March 20-21	June 12-13	
Final Examinations	March 22-25	June 14-18	
<b>QUARTER ENDS</b>	<b>March 25</b>	<b>June 18</b>	
Commencement Ceremonies (by college/school)		June 18-20	
First day to obtain GPA for term grades through URSA	April 12	July 6	
Academic and Administrative Holidays	January 19 February 16 March 26	May 31	July 5 September 6
SUMMER SESSIONS			
Session A--6-week			June 28-August 6
Session A--8-week			June 28-August 20
Session A--9-week			June 28-August 27
Session A--10-week			June 28-September 3
Session B			July 19-August 27
Session C			August 9-September 17