



Spring 2003 Calendar

Students are responsible for observing the following dates and deadlines as published by the Registrar's Office. Anything submitted or requested as an exception to a published deadline is subject to a PENALTY fee of \$10. URSA enrollment deadlines end at midnight on the published date.

The calendars below as well as academic calendars to the year 2005 are available online at <http://www.registrar.ucla.edu/calendar/>.

Revised March 4, 2003	Spring 2003	Summer 2003	Fall 2003
Filing period for undergraduate applications (file with UC Undergraduate Application Processing Service, P.O. Box 23460, Oakland CA 94623-0460)			November 1-30, 2002
Last day to file application for graduate admission or readmission with application fee, with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall, UCLA, Los Angeles, CA 90024-1428	Consult Department		Consult Department
Last day to file graduate change of major petitions with Graduate Division, 1255 Murphy Hall	Consult Department		Consult Department
First day to obtain Student Parking Request forms at Parking Services or apply online	January 6	May 1	June 9
Last day to submit Student Parking Request for campus parking permit	January 30		August 1
Schedule of Classes available online Changed from June 2	February 10		June 9
First day for continuing students to check URSA at http://www.ursa.ucla.edu/ for assigned enrollment appointments Changed from June 5	February 12		June 11
Reentering students eligible to enroll begin to receive URSA notification letter at their mailing address	February 14		June 10
URSA enrollment appointments begin Changed from June 18	February 24	February 3 (UCLA students only)	June 23
Last day to file Undergraduate Application for Readmission form at 1113 Murphy Hall (late applicants will pay a \$50 late payment fee)	February 25		August 15
Check URSA for registration fee assessment	March 1		September 1
Last day for continuing students to file 2003-04 undergraduate scholarship applications	March 2		
URSA enrollment open to all students		March 3	
First day for issuing UCLA BruinCard to new and reentering students	March 3		September 2
REGISTRATION FEE PAYMENT DEADLINE	March 20	May 30 (non-UC students)	September 19
Financial Aid nonelectronic FFELP checks available	March 21		September 18
LATE registration fee payment In person with \$50 late fee	March 21-April 11		September 22-October 10
\$50 late fee waived for students using loan/grant checks to pay registration fees	March 25-28		September 22-26
QUARTER BEGINS	March 26		September 22
Classes are dropped if fee payment is not completed by 5 p.m.	March 28		September 26
INSTRUCTION BEGINS	March 31		September 25
Orientation meetings on format for master's theses and doctoral dissertations (see the Theses and Dissertations Adviser, 330 Powell Library)	April 10-12		October 9-11
LAST DAY (End of Second Week)	April 11		October 10
1. To drop impacted courses			
2. To change Study List (add, drop courses) without fee through URSA			
3. To enroll in courses for credit without \$50 late Study List fee through URSA			
4. To check wait lists for courses through URSA			

5. To file advancement to candidacy petition for master's degree with major department			
6. To file graduate leaves of absence with Graduate Division, 1255 Murphy Hall			
7. To file undergraduate request for educational fee reduction with College or school			
8. To declare bachelor's degree candidacy for current term (with fee depending on units completed--see Degree Policies in the "Academic Policies" section for details)		Session A, June 27 Session C, August 8	
9. For full refund on textbooks with UCLA Store receipt (exception made with proof of drop or withdrawal up to eighth week; summer deadlines are end of first week of the session)			
LAST DAY (End of Third Week)	April 18		October 17
1. For all undergraduate and graduate students to ADD courses with \$3 per course fee through URSA			
2. For undergraduate and graduate students to file Late Study List with \$50 fee			
3. Undergraduates approved for reduced educational fee are audited (must be enrolled in 10 units or less to be eligible for reduction) as of this date			
LAST DAY (End of Fourth Week)	April 25		October 24
1. For all undergraduates to DROP nonimpacted courses without a transcript notation (\$3 per transaction fee through URSA)			
2. Undergraduate course materials fees are assessed based on enrollment at end of fourth week (see the Miscellaneous Fees section in "Registration")			
Last day to submit final drafts of dissertations to doctoral committee for degrees to be conferred in current term	May 5		November 3
Last day for undergraduates to change grading basis (optional P/NP) with \$3 per transaction fee through URSA	May 9		November 7
Last day to submit final drafts of theses to master's committees for degrees to be conferred in current term	May 19		November 17
Last day to file completed copies of theses for master's degrees and dissertations for doctoral degrees to be conferred in current term with the University Theses and Dissertations Adviser, 330 Powell Library	June 2		December 1
INSTRUCTION ENDS	June 6		December 5
Last Day to Withdraw	June 6		December 5
LAST DAY (End of Tenth Week)	June 6		December 5
1. For Letters and Science undergraduates to drop nonimpacted courses by petition with instructor approval, \$13 per course fee, and transcript notation			
2. For graduate students to change grading basis (optional S/U) with \$3 per course fee through URSA			
3. For graduate students to DROP courses with \$3 per course fee through URSA			
Common Final Examinations	June 7-8		December 6-7
Final Examination Week	June 9-13		December 8-12
QUARTER ENDS	June 13		December 12
Commencement weekend (by college/school)	June 14-15		
REGISTRATION FEE PAYMENT DEADLINE		June 20 (UC students)	
SUMMER SESSIONS Session A -- six week Session A -- eight week Session A -- nine week Session A -- ten week Session C		June 23-August 1 June 23-August 15 June 23-August 22 June 23-August 29 August 4- September 12	
First day to obtain GPA for term grades through URSA	June 30		December 29
Academic and Administrative Holidays	March 24 May 26	July 4 September 1	November 11 November 27-28 December 24-25 December 31- January 1

