## UCLA Registrar's Office Production Timetable Schedule of Classes

Schedule of Classes	Winter 2025	Spring 2025	Fall 2025
Annual data roll (F, W, S) 24F, 25W, 25S rolls in early February 2025 a	and is used for 25F, 26W,	26S. Depts update class	data and room/time.
Independent Studies classes updated	Due end of July from departments, online by Sep		
Deadline to link multiple-listed and concurrent classes in OASIS	Aug 30	Dec 2	Mar 21
Deadline for Engineering to complete optimization	Aug 30	Dec 2	Mar 21
<ul> <li>Deadline to update in OASIS prior to optimization:</li> <li>Set room assignment code</li> <li>Confirm projected enrollment, priority room assignments, time patterns</li> <li>Inform Schedule Office of ADA accommodations</li> </ul>	Sep 2	Dec 2	Mar 21
Department access cut off	Sep 2 at 11:59 PM	Dec 2 at 11:59 PM	Mar 23 at 11:59 PM
<u>SO runs Ad Astra optimizer to place classes in classrooms (primary classes first then secondaries)</u>	Sep 4	Dec 4	Mar 25
Department access returns	Sep 23	Jan 2, 2025	Apr 14
Evening midterm requests due from depts	Sep 30	Jan 6	Apr 28
Deadline to receive approved course forms	Sep 30	Jan 6	May 2
Deadline to receive variable topics section proposals	Oct 4	Jan 10	May 9
Deadline to receive course notes (placement exams & midterm dates)	Oct 7	Jan 14	May 13
Final proofing of class listings by departments in <u>SAWeb</u>	Oct 9 – 11	Jan 15 – 17	May 14 – 16
Deadline to return updated term-related website content	Oct 11	Jan 17	May 16
Department access cut off	Oct 15	Jan 21	May 26
Individual Studies class roll current term to upcoming term	Oct 16	Jan 22	
Final day to delete class offering or list as not-for-print	Oct 16	Jan 22	May 28
Unplaced classes changed to TBA	Oct 16	Jan 22	May 28
Final exam codes assigned	Oct 16	Jan 22	May 28
Deadline to receive Course Materials Fees	Oct 18	Jan 24	May 30
Department access returns	Oct 18	Jan 24	May 30
Schedule goes live 8 a.m.	Mon. Oct 21, 2024	Mon. Jan 27, 2025	Mon, June 2, 2025
Enrollment appointment times available MyUCLA	Oct 21	Jan 27	Jun 2
MyUCLA enrollment begins	Nov 4, 2024	Feb 10, 2025	June 16, 2025