

# **Undergraduate Readmission Application Instructions**

Follow instructions carefully.

# **Before Applying**

Applicants are encouraged to consult with the appropriate academic counseling unit as to whether any readmission conditions may apply. Applicants who wish to change their college/school must visit the counseling unit for the college/school to which entry is sought, and receive approval for the change of college/school, at least one quarter prior to return. Applicants who left UCLA in poor academic standing, have earned 144 or more units, or have outstanding holds on their record may be required to consult with their college/school counseling unit.

# **Academic Advancement Program (AAP)**

1209 Campbell Hall, 310-825-1481

#### **School of the Arts and Architecture**

Student Services, 2200 Broad Art Center, 310-206-3564

#### School of Education and Information Studies

Office of Student Services, 1009 Moore Hall, 310-825-8326

Henry Samueli School of Engineering and Applied Science Academic and Student Affairs, 6426 Boelter Hall, 310-825-1704

#### College of Letters and Science

College Academic Counseling, A316 Murphy Hall, 310-825-3382 College Honors Programs, A311 Murphy Hall, 310-825-1553

# **Herb Alpert School of Music**

Student Services, 1642 Schoenberg Music Bldg, 310-267-5536

#### **School of Nursing**

Student Affairs, 2-147 Factor Bldg, 310-825-7182

# Meyer and Renee Luskin School of Public Affairs

Student Services, 3250 Public Affairs Bldg, 310-794-9662

# Jonathan and Karin Fielding School of Public Health

Student Services, 16-059 Ctr for Health Sciences, 310-825-5524

#### School of Theater, Film, and Television

Student Services, 103 East Melnitz Bldg, 310-206-8441

#### **Student Athletics**

127 Morgan Center, 310-825-8699

Application submission deadlines appear below. Students are encouraged to apply at least six weeks prior to the deadline. Applicants who submit after the deadline are assessed a \$15 late readmission application fee. If applicable, a late registration fees payment charge is also assessed.

# Admission Term Submission Deadline

Fall Quarter August 15
Winter Quarter November 25
Spring Quarter February 25

# **Application**

Complete this application and Statement of Legal Residence form (digital or ink signatures required on both), and print one copy of each. An incomplete application, or failure to provide information requested, by the deadline will delay application processing.

- 2. Applicants who have attended any educational institution (including another University of California campus or University Extension) since their last attendance at UCLA must submit official transcripts from those schools with this application. Action taken on the application is contingent upon receipt and evaluation of these transcripts. Applicants who were admitted to UCLA prior to fall 1988 but who have not been registered at UCLA for the last five years are required to submit official transcripts of all work completed outside UCLA. This is necessary because paper records of nonregistered students, including transcripts submitted for transfer credit, are destroyed five years after the last term of attendance at UCLA.
- 3. Applicants who are currently enrolled at another school, or who plan to complete additional courses in a regular term or summer session before re-entering UCLA, should attach a separate document with the following information:
  - All courses in which applicant is enrolled (title, number, department, unit value)
  - School at which these courses are being taken
  - · Term in which applicant is enrolled

Credit is not allowed for courses taken at another institution or UC extension but completed after the start of the quarter for which readmission is approved.

- Send completed application, Statement of Legal Residence, and official transcripts (if applicable) to UCLA
  Readmission by e-mail to the undergraduate readmission clerk; or by mail to Box 951429, Los Angeles, CA 90095-1429.
- 5. Upon receipt of application, a \$70 nonrefundable, non-transferable readmission application fee is billed to applicant's BruinBill account (accessible through MyUCLA). If applicant was an Academic Advancement Program (AAP) student in the last registered term, the readmission application fee is waived (except for the late fee, if applicable). AAP status is verified by the readmission officer. If applicant is ineligible for the application fee waiver, the fee is billed to applicant's BruinBill account.

# **After Applying**

UCLA notifies applicants of the outcome of their readmission application as follows:

Application Term	Notification Month
Fall	June
Winter	November
Spring	February

**MyUCLA** enrollment appointments also become available in June, November, and February for the corresponding term. The *UCLA General Catalog*, Schedule of Classes, academic calendars, fee tables, and other important information are available on the **UCLA Registrar** website.

# UCLA Undergraduate Readmission Application

Instructions Rea	ad the instruction sheet	that accompanies	this form.				
Student Inform	ation (print clearly)						
Readmission Term	Year	☐ Fall ☐	Winter	Spring			
Degree Expected T	erm Year		Winter	☐ Spring ☐	Sumi	mer	
Full Legal Name (La	st, First Middle)			-	9-Di	git UCLA ID (if known)	
Date of Birth	E-mail Address				Last	UCLA Major	
Name when Last Re	egistered at UCLA (Last,	First Middle) (if	not same as a	above)	Date	of Last UCLA Attendance	not summer/extension)
Occurs at Marilia a Ada	lucco Church				Tala		
Current Mailing Add	iress – Street				reie	phone	
Address 2					Prov	vince (Canada only)	
						oo (ounuuu oniy)	
City		State	ZIP/Posta	I Code	Cou	ntry	
						•	
Request for Change	e of College or School (T	neater, Film, and Televis	ion not allowed)		Prop	osed Major	
Arts and Architectu		= -	nd Applied Sci	Letters and Science			
☐ Music Check All that Apply	Nursing	Public Affairs		Public Health			
	y Imitted winter quarter 199	5 or later [	College Hon	ors (Letters and Scie	nce) s	student Student	athlete
If student has attend	ded any other education	al institution (inclu	ıdina Univers	ity Extension or and	ther l	JC campus) since date o	if last attendance
						plans to complete addition	
regular term or sumi	mer session before ente	ring UCLA, see in	struction pag	ge item 3 for more in	forma	ation.	
		Other	Educational	Institutions			
	School Attended		Date	es of Attendance		Units Completed	GPA
							1
I certify that my s	tatements on this app	lication are true	and comple	ete to the best of n	ny kn	owledge. Further, I und	derstand that
						to be incomplete or if	
	.0 GPA) as of my last t (SLR) accompanies m		he institutio	ns attended, inclu	ding	other UC campuses. A	Statement of
Legai Nesidence	(SEII) accompanies in	у аррисацоп.					
Applicant Signat	ure					Date	
		OF	FICE USE	ONLY			
Academic Action	Action on Readmission	1				Application Fe	
May Be enter without Bestriction			an Action Denied		☐ Bill Student	· /	
May Re-enter on Probation						AAP Waive	
☐ Mnr Prob ☐ Change of College/School Approved ☐ ☐ Change of College/School Approved				Late Fee \$1	15 (22563)		
☐ Prob/Low GPA	Print Name			Signature			
Over 144 Units College/School Date							
	-						
Profile Data		ranscripts reques pplication sent to					
College		APATH_				d	
		APATH_ RT&ARC					
Maj 2 Col 1							
		NGR		Cop, 10 0.			
Residence Visa		UBHLT		── ☐ with tran	nscrip	ts no transcript	ts
Country							
Ourid y		with transcripts	no transc	inpls			

015URA040723



# UCLA Statement of Legal Residence

INSTRUCTIONS			DEPUTY US	
All students - resident and nonresident - must	☐ Resident ☐ Nonresident	_		
Residence. A digital or ink signature and date	NRN Sent	□ DL □ VR		
ment will delay the assessment of registration fee	graduate, under-		—— ☐ VEH R	
graduate, and professional students must return	this form to the UCLA R	egistrar's Office by	By Date	□ BA
e-mail to the <b>residence deputy</b> ; by mail to Box 9	51429, Los Angeles, CA	A 90095-1429; or in	ID#	☐ PAC☐ PAE
person at 1113 Murphy Hall. Refer to the attache	d information document	to learn more about		TXS
residence for tuition purposes.			Hold Released	☐ TA
Registration status New Re-entering			Notes	☐ EXP ABS☐ PP
For term beginning Fall 20 Winter 2	0 Spring 20	_ □Summer 20	110100	☐ MV
Print full name (Last, First Middle)			Birthdate	Age
Present mailling address (number, street, city, state, ZIP)				
Permanent residence (number, street, city, state, ZIP)				
Did you attend two years at a California commun	ity collogo and/or adult		Do you have a driver's lice	nneo? 🗆 Voc. 🗆 No
school in California?	ity college and/or addit	☐ Yes ☐ No	If yes, in which state	
Did you graduate from a California high school ar	nd complete the equival		1 -	
of three years' worth of high-school credit in Cali	fornia?	☐ Yes ☐ No	Last renewed	
Do you claim to be a resident of California?*		☐ Yes ☐ No	If a nondriver, do you have	
Are you a citizen of the United States?		☐ Yes ☐ No	1	card?  Yes  No
If no, have you been awarded permanent resingular awarded alien regis		☐ Yes ☐ No	Date issued	
If no, have you applied for permanent residence s		☐ Yes ☐ No	Do you have a motor vehice	cle? 🗌 Yes 🗌 No
If your permanent residence application is pendir			If yes, date of registration	
status valid?		☐ Yes ☐ No	State of registration	
Visa type valid from _				
*You must submit verification of your status in the U.S. if you your alien registration card (front and back).	ı are a noncitizen claiming Cali	fornia residence, i.e., copy of	Are you registered to vote	?
Dates of Physical Presence in California	☐ Contin	uously since birth	State of registration	
from to fr	om 1	to	Date of registration	
If you claim California residence but have been absent			Have you voted within the	
last 12 months, please attach a statement regarding yo	ur absence.		15 months?	☐ Yes ☐ No
Financial Information	Calendar Year 2023	Calendar Year 2024	If yes, in which state	date
What is your source of financial support? Did/will you file a California RESIDENT income			Bank Accounts	
tax return?	☐ Yes ☐ No	☐ Yes ☐ No	Checking State Dat	te established
Did/will you file a RESIDENT income tax return			Savings State Dat	
in another state?	☐ Yes ☐ No	☐ Yes ☐ No		
If yes, state			Marital Status	
Employment Status			If married, state	
Worked in California	☐ Yes ☐ No	☐ Yes ☐ No	If divorced, state	date
Worked outside California	☐ Yes ☐ No	☐ Yes ☐ No	If registered domestic par	tnership,
Did you receive loans, scholarships, or benefits that required residence outside California?	☐ Yes ☐ No	☐ Yes ☐ No	state	date
If yes, describe		∐ Yes         No		
			What state do you regard	as your permanent
All Colleges or Universities Attended From To Nam	e of School	State	home?	u h a a O
	0 01 0011001		How long has it been you	r nome?
			Do you plan to remain in California after comple	ting
			your education?	rung □ Yes □ No
If you claim to be a resident of California and are/were attending a please have the school send a letter stating your residence status for			your education:	1e3 100
Military Service	Student	Spouse/Partner	Parent	Ciava - t- ····
Are you, your spouse/registered domestic partne				Signature
parent currently on active duty in the U.S. Military	⁄? ∐ Yes ∐ No	☐ Yes ☐ No	□ Yes □ No	Required
If yes, state of legal residence				on Page 2
Are you or your spouse/registered domestic partner a veteran of the U.S. Military?	☐ Yes ☐ No	☐ Yes ☐ No		-
If yes, enter date of separation				008SLB 032729

008SLR 032725

# UCLA Statement of Legal Residence

INSTRUCTIONS Undergraduate students younger than 24 years of age must complete t	his page. All students must sign at bottom of this page.
Financial Independence A	re you a ward of the court?
Are you financially independent?	re either or both of your parents deceased?
Describe your source of financial support for the following calendar years:	Parent name
2024	Parent name U Yes U No o you have legal dependents other than a spouse? U Yes No
	re you an unaccompanied youth who was homeless
For which of the following calendar years were you/will you be claimed as an	ursuant to federal financial aid rules?
exemption on your parents' state or federal tax returns? 2024 2025	ave you applied or been approved for independent
	tudent status by the UCLA Financial Aid Office?
	e Yes No Parent Name Yes No
duty in the U.S. Military? Stationed in California from	
Stationed outside California from	to from to
State of legal residence	
	lave you resided with your other parent since
	ivorce or separation?
	yes, from to
	ddress
	om to
from to Address A	ddress
PARENT 1 Mother Father Other	Does parent claim to be a resident of California?
	Is this parent
Parent full name Last First Middle	A U.S. citizen? Yes No A U.S. permanent resident (PR)?* Yes No
Address number, street, city, state, ZIP	A U.S. permanent resident (PR)?* Yes No date awarded
	Isly since birth alien registration #
	An applicant for DD status 2*
fromtototo	If the application is pending, is
If parent claims California residence but has been absent from the state for weeks during the last 12 months, please attach a statement regarding paren	paront o status vana.
	vioa typo
Does parent have a driver's license? Yes No California identification ca	
Does parent own a motor vehicle? Yes No	If yes, state date
If yes, state of registration date	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Did/will parent file a California income tax return on total income?	If yes, state date
Last calendar year Yes No If no, what state	Bank accounts (state and date established)
This calendar year Yes No If no, what state	Checking
	Savings
PARENT 2 Mother Father Other	Does parent claim to be a resident of California?  Yes No
Parent full name Last First Middle	A U.S. permanent resident (PR)?* Yes No
Address number, street, city, state, ZIP	date awarded
	sly since birth alien registration #
from to from to	An applicant for PR status?*     Yes     No
If parent claims California residence but has been absent from the state for	ii the application is pending, is
weeks during the last 12 months, please attach a statement regarding paren	panoni o otanta o rama i
Does parent have a driver's license? Yes No California identification ca	71
If yes, state date issued last renewed _	
Does parent own a motor vehicle? Yes No	If yes, state date
If yes, state of registration date	Has parent voted in the last 15 months? ☐ Yes ☐ No
Did/will parent file a California income tax return on total income?	if yes, state date
Last calendar year	Bank accounts (state and date established)
This calendar year Yes No If no, what state	Checking
*Verification of status in the U.S. is needed for noncitizen parents claiming California resid	Savings  dence, i.e., copy of their alien registration cards (front and back).
Do you authorize the University of California to release information regarding your residence	
SIGNATURE REQUIRED   I declare under penalty of perjury under the laws of the state of 0	
submitted by me in connection with the determination of my residence are, and each of the	•
paragraph on the attached information sheet included with this form.	,
Signature	
Signed In(city/county)	
PRIVACY NOTICE All of the information requested on this Statement of Legal Residence is required for determining wheth The Office of the Registrar on campus maintains the requested information. University of California governing residency for t President, in consultation with the General Counsel (Regents Standing Order 110.2; Regents policies 3105 and 3106). You have	uition purposes are established by the Regents pursuant to and implemented by regulations established by the



# **Nonresident Supplemental Tuition for Nonresident Students**

Students who have not been living in California, with intent to make it their permanent home for more than a year immediately before the residence determination date for each term in which they propose to attend the University, must pay nonresident supplemental tuition in addition to all other fees. The residence determination date is the day instruction begins at the last of the University of California campuses to open for the guarter, and for schools on the semester system, the day instruction begins for the semester. Nonresident students may apply for a change of classification to resident status once all the requirements below have been met. Notice the rigorous financial independence requirements.

# **Rules Governing Residence**

The rules regarding residence for tuition purposes at the University of California are governed by the Standing Orders of the Regents of the University of California. Under these rules, adult citizens and certain classes of aliens can establish residence for tuition purposes. There are particular rules that apply to the residence classification of minors (see below).

# **Establishing Residence for Tuition Purposes**

An adult student may establish residence for tuition purposes in California if a U.S. citizen; a permanent resident or other immigrant; or a nonimmigrant who is not precluded from establishing domicile in the U.S. Nonimmigrants who are not precluded from establishing domicile in the U.S. include those who hold valid visas of the following types: A, E, G-1, G-2, G-3, G-4, H-1, H-4, I, K, L, N-8, N-9, NATO-1 through -7, O-1, O-3, P-1, R, T, U, or V. To establish residence the student must be physically present in California for more than one year; and must have come here with the intent to make California home, as opposed to coming to this state to go to school. Physical presence within the state solely for educational purposes does not constitute the establishment of California residence, regardless of the length of stay.

# **Establishing Intent to Become a California** Resident

The student must demonstrate intent to make California the home state by severing residential ties with the former state or country of residence and establishing those ties with California shortly after arrival. Evidence of intent must be dated one year before the term for which the student seeks residence classification. If these steps are delayed, the one-year duration will be extended until the student has demonstrated both presence and intent for one full year. The student's residence cannot be derived from a spouse or, as an adult, from one's parents. A single undergraduate student must also be financially independent if not dependent on a parent who meets University requirements for California residence for tuition purposes.

Indications of intent to make California the state of permanent residence can include registering to vote and voting in California elections; designating California as the permanent address on all school and employment records, including military records if in military service; obtaining a California Driver License or, if one does not drive, a California Identification Dard; obtaining California vehicle registration; paying California income taxes as a resident, including taxes on income earned outside California from the date residence is established; establishing a California residence in which one keeps one's own personal belongings; and licensing for professional practice in California. Absence of these indicia in other states or countries during any period for which residence is claimed can also serve as

an indication of intent. Documentary evidence is required, and all relevant indications are considered in determining classification. Intent will be questioned if the student returns to the former state or country of residence when the University is not in session.

# Requirements for Financial Independence (Undergraduates Only)

A student must be financially independent if not dependent on a parent who meets University requirements for California residence for tuition purposes. To be considered financially independent, the student must meet one or more of the following criteria: be at least 24 years of age by December 31 of the academic year for which resident classification is sought; be a veteran of the U.S. Armed Forces or serving in the U.S Armed Forces; be a ward of the court or both parents are deceased; have legal dependents other than a spouse; be married or have a registered domestic partner as of the residence determination date of the term for which resident classification is sought; have been determined to be an unaccompanied youth who was homeless pursuant to federal financial aid rules; demonstrate self-sufficiency for one full year prior to the residence determination date of the term, and not have been claimed as an income tax exemption by parents or any other individual for one tax year immediately preceding the term for which resident classification is sought.

To verify financial independence (self support), the student must document income and verify not being claimed as an exemption by parents or anyone else for one tax year prior to the request for residence. The student also is required to present a budget showing the ability to self support with the funds claimed. Self support is defined as money earned through one's own employment or loans obtained on one's own credit, without a cosigner. A gift or loan from a parent, grandparent, or other family member does not constitute self support regardless of the terms. Bartering for free or reduced (i.e., below market value) room and board is considered financial assistance.

# General Rules Applicable to Minors

For unmarried minors (under age 18), the residence of the custodial parent with whom the student lives is considered to be the student's residence. If a parent is living, the student cannot change residence by one's own act, by appointment of a legal guardian, or by relinquishment of the parent's right of control. If the student does not live with either parent, one's residence is that of the parent with whom one last lived. Unless the student is a minor alien present in the U.S. under the terms of a nonimmigrant visa that precludes establishing domicile in the U.S., the student may establish one's own residence when both parents are deceased and a legal guardian has not been appointed. If California residence is derived from a parent, that parent must satisfy the one-year duration residence requirement.

# **Exceptions to the Rules Applicable to Minors**

There are some exceptions to the rules applicable to minors. A minor to whom any of the following circumstances apply may be eligible to be classified a resident for tuition purposes; the minor: has a California resident parent and moves to California to begin residing with that parent prior to one's 18th birthday; parents were California residents who moved to another state, but the minor remained in California and enrolled in a California public postsecondary institution within one year of the parents' departure; self supports and has lived in California for more than one year immediately prior to the term; has been living with and been supported by an adult other than parents for more than two years immediately prior to the term.



# **Special Circumstances**

The following categories of students may be entitled to residence classification: active-duty member of the U.S. Armed Forces stationed in California for noneducational purposes; unmarried dependent children under age 21, spouses, or registered domestic partners of UC faculty members who are also Academic Senate members; unmarried dependent children, spouses, or registered domestic partners of full-time UC employees who are assigned to work outside of California; dependent children of a California resident parent; graduates of a California high school operated by the Federal Bureau of Indian Affairs; credentialed employees of a California public school; amateur student athletes training at the U.S. Olympic Training Center in Chula Vista; dependent or ward of the state through the California child welfare system (foster youth).

# **Exemptions**

The following categories of students may be entitled to an exemption from nonresident supplemental tuition: a student who has been on active duty in the U.S. Armed Forces for a period of more than 30 days, and who meets the requirements set forth in the Higher Education Opportunity Act of 2008; a student who is discharged from the U.S. Armed Forces after having been stationed in California on active duty for at least 366 days; dependent children, stepchildren, spouse, or registered domestic partner of U.S. Armed Forces on active duty more than 30 days stationed in California; certain other members of U.S Armed Forces on active duty; veterans (and their dependents) who were separated from U.S. military service within 36 months of enrolling at UC and are eligible for G.I. Bill (Post-9/11 or Montgomery) program funds; children, spouses, or registered domestic partners of deceased public law-enforcement or fire-suppression employees killed in the course of their official duties, who were California residents at the time of their death; students who attended three full-time years at a California high school (9th grade included), adult school, and community college (maximum of two years) - or attained credits/units earned in California from a California high school equivalent to three or more years of fulltime high school coursework, and attended a combination of elementary, middle, and/or high school (K-12) in California for a total of three or more years - and graduated from a California high school (or attained the equivalent), attained an associate's degree from a California community college, or fulfilled minimum transfer requirements from a California community college to a UC campus, except students who are nonimmigrant aliens; recipients of the Congressional Medal of Honor and their children under age 28.

# **Temporary Absences**

Nonresident students who are in the process of establishing residence, and who return to their former home during noninstructional periods, are presumed to be in California solely for educational purposes; only convincing evidence to the contrary can rebut this presumption. Leaving the state for an unforeseen situation, such as a medical emergency, does not preclude a student from being classified as a resident; but the burden of proof is on the student (or the student's parents if the student is a dependent) to provide convincing evidence that nothing inconsistent with the claim of continuing California residence was done during the absence. A student who is in California solely for educational purposes will not be classified as a resident for tuition purposes, regardless of the length of stay. Steps that should be taken to retain a California residence include continuing to use a California

permanent address on all records—education, employment, military, etc.; continuing to satisfy California tax obligations (if California residence is claimed, one is liable for payment of income taxes on one's total income from the date that residence in the state is established, including income earned in another state or country); retaining California voter registration and voting by absentee ballot; maintaining a California Driver License and vehicle registration. If it is necessary to change license or vehicle registration, they must be changed back within the time prescribed by law.

#### Petition for Residence Classification

Current UCLA nonresident students who feel they meet all UC residence requirements may obtain a Petition for Residence Classification. All changes must be initiated at least three weeks before the filing deadline.

#### Time Limitation to Provide Documentation

If additional documentation is required for residence classification but is not readily accessible, it may be submitted up until the end of the applicable term.

# Incorrect Classification/Penalty of Perjury

All statements and documents submitted to the University of California (UC) to support a resident classification for purposes of UC tuition are submitted under penalty of perjury under the laws of the state of California. The student, and parent if applicable, are required to declare under oath, declaration, or affidavit that all statements and supporting documents are true and correct. If an incorrect resident classification is based on concealed facts, false information, or untruthful statements or documents, the student is subject to nonresident classification and is required to pay all nonresident supplemental tuition and fees that otherwise would have been charged. The student is also subject to University discipline at the discretion of the campus. Resident students who become nonresidents must immediately notify the campus residence deputy.

# **Contact Information**

Questions about residence requirements, determination, and/or recognized exceptions should be directed to the residence deputy, Registrar's Office, 1113 Murphy Hall, Box 951429, Los Angeles, CA 90095-1429, 310-825-1091 option 5. No other University personnel are authorized to supply information regarding residence requirements for tuition purposes. The residence deputy may also be contacted by e-mail for information not found here.

# **Appeals**

Any student, following a final decision on residence classification by the campus residence deputy, may be eligible to appeal in writing to the residency analyst, University of California Office of the General Counsel, 1111 Franklin Street, 8th Floor, Oakland, CA 94607-5200 within 30 days of notification of the residence deputy's final decision.

Students are cautioned that this is not a complete explanation of residence rules. Changes to residence requirements may be made between the publication of this document and the relevant residence determination date.

For more information, see the UC Residence Policy and Guidelines (PDF).